

# Senior Community Service Employment Program (SCSEP)

## Ventura County Area Agency on Aging

SCSEP is funded by the U.S. Department of Labor and focuses on the needs of mature workers, the community and employers. SCSEP prepares eligible mature workers for unsubsidized jobs through training at community-based organizations. The eligible worker will receive a stipend while he or she is in training with the goal of getting unsubsidized employment.



### What are the eligibility requirements?

- 55 years or older
- Be unemployed & need further training to perform jobs available in the area
- Be a resident of the county where the program is managed by VCAAA
- Authorized to work in the U.S.
- Meet family income requirements (Limit of 125% of Poverty Guidelines)

### Discover what SCSEP can offer you:

- Services tailored to each individual
- Second career training opportunities
- Training at community-based organization
- Training with flexible schedules
- Receive On-the-Job Training
- Receive a paid stipend while participating


Provide acceptable source documents to prove age, income for the last 6 or 12 months (including family size), residency and employment authorization.

### 2025 Poverty Guidelines For the 48 Contiguous States and the District of Columbia

Persons in Family/ Household	125% of Poverty Guidelines
1	\$19,562
2	\$26,437
3	\$33,312
4	\$40,187
5	\$47,062
6	\$53,937
7	\$60,812
8	\$67,687
9	\$74,562
10	\$81,437

This Senior Community Services Employment Program is fully funded by a grant award totaling \$309,141 (100%) from the Department of Labor. This product was funded by a contract awarded by CDA and the U.S. Department of Labor's Employment and Training Administration, as allocated by the Ventura County Board of Supervisors, and administered by the Ventura County Area Agency on Aging. The product was created by the Subcontractor and does not necessarily reflect the official position of CDA, the U.S. Department of Labor, and County of Ventura. No guarantees, warranties, or assurances of any kind, express or implied are made with respect to such information, including any information on linked sites and including, but not limited to, accuracy of the information or its completeness, timeliness, usefulness, adequacy, continued availability, or ownership.

For more information, contact:

 **(805) 477-7300**  
[vcaaa.org/work](http://vcaaa.org/work)

4651 Telephone Rd., Ventura, CA 93003



**COUNTY of VENTURA**  
 Human Services Agency  
 Area Agency on Aging

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### SCSEP ENROLLMENT CRITERIA

#### What is SCSEP? – Senior Community Service Employment Program

- SCSEP is a job training program for unemployed (low income) people age 55 or older with low employment prospects.
- Participants are placed in part-time community service assignments at local organizations (called Host Agencies) to gain experience and increasing marketable skills to transition to a permanent job.
- Authorized by Title V of the Older Americans Act and funded by the U.S. Department of Labor.

#### Goals of SCSEP

- Upgrade job skills and work experience through hands-on experience at the host agency.
- Learn new job skills that are needed in today's workplace.
- Serve communities while expanding skills and earning an income.
- Paid training while preparing for and seeking a job.
- The ultimate goal is to find and keep a job!

#### Qualifications for SCSEP

- Age 55 or older. Must be Unemployed.
- Family Income must fall within 125% of federal poverty guidelines.
- Must reside in a county served by SCSEP.
- Willing to mutually develop an Individualized Employment Plan (IEP) with SCSEP Staff.
- Must register at the local One-Stop or employment office for employment services.
- Must be willing and able to attend community service assignments and trainings.
- Must understand responsibility to seek & find permanent employment as a condition of enrollment.
- Must provide income & household information for annual re-certification for continued eligibility.
- Must be unemployed while enrolled; participants who start working, whether full-time or part-time, will be exited from the program for having obtained employment.
- Participants are NOT permitted to volunteer at assigned host agency site.
- Must not participate in partisan/non-partisan or religious activities at the host agency site.

#### Service Priority

- Service priority is given to individuals meeting one or more of the following criteria:
- Have a severe disability;

- Are frail;
- Are age 75 or older;
- Are age-eligible but not receiving benefits under title II of the Social Security Act;
- Reside in an area with persistent unemployment and have severely limited employment prospects;
- Have limited English proficiency;
- Have low literacy skills;
- Have a disability;
- Reside in a rural area;
- Are veterans;
- Have low employment prospects;
- Have failed to find employment after using services provided under title I of the Workforce Innovation and Opportunity Act;
- Are homeless or at risk for homelessness; or
- Are "formerly incarcerated" as defined by this program.

#### Duration of Program Participation (Length of time in SCSEP)

- Depends on your individual employment Plan (IEP).
- May be exited for cause for failure to comply with IEP.
- Federal Guidelines set a grantee time limit of participation to an average of 27 months; individual time limit for participants is a maximum of 48 months life-time with any grantee.
- Participants enrolled for 48 months and have not found a job will be exited due to durational limits.

#### Employment – Ultimate Goal of the Program!

- When you find a job,
  - You must report to your case manager.
  - You will be exited from the program as having obtained employment and
  - Your last day in SCSEP will normally be the day before you start your new job.
- Regularly working (part-time or full-time, no matter how little), while enrolled in SCSEP is not permitted.
- Any employment counts as employment; full-time, part-time, temporary or self-employment.
- Participation in VISTA, Foster Grandparent Program, Senior Companion Program, Senior Demonstration Programs, and Retired Senior Volunteer Program are not considered employment.
- Participants enrolled for 48 months and have not found a job will be exited due to durational limits.